

June 10, 2002

The regularly scheduled meeting of the Board of County Commissioners was called to order this 10<sup>th</sup> day of June, 2002, in the conference room of the County Office Building by Chairman, George Skinner. Roll was called by Dorinda Harvey, County Clerk-Secretary and those present were:

George Skinner, Chairman  
Leroy Krohmer, Vice-Chairman  
Bill Graves, Member  
Dorinda Harvey, Secretary

Others present were: Donna Roberts, Oletha Sweetman, Christine Brannon, Tammy Howard, Brenda Wakeman, Jim Harmon, Joan Barker, Greg Kennedy, Randall Turk, DeWayne Beggs, and Sylvia Martin.

After the reading of the minutes of the regular meeting of May 28, 2002, and there being no additions or corrections, Bill Graves moved to approve the minutes. Leroy Krohmer seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #HWY-1152 – The purchase of SS-1 Emulsion, Hot Water, and CRS-2 for the Cleveland County Commissioners. The bid term will be from bid award date through one (1) year. The bid, accompanied by properly executed non-collusion form is on the following page:

<b>List of Individual Bidders</b>				
		<b>Easy Ride Inc.</b>		
BID: #HWY-1152				
DEPT: Commissioner's				
DATE OPENED: 6-10-02				
		1		
<b>List of Individual Items</b>				<b>Awarded to:</b>
The Purchase of SS-1				<b>TABLED 6-10-02</b>
Emulsion, Hot Water, and				
CRS-2 for County				
Commissioners				
PRODUCT:				
CRS-2				
F.O.B. Refinery:		NO BID		
SS-1 Emulsion	57%			
F.O.B. Refinery:		.92/ PREMIXED TACK		
		.69 OF SS-1 BASED		
Hot Water		NO BID		
F.O.B. Refinery:				
Maximum waiting time		N/A		
Plant Location		YUKON, OK		
Contact Person		MIKE/LISA		
Title		OFFICE MGR		
Phone number		405-350-0426		
Fax number		405-350-0791		
NON-COLLUSION AFFIDAVIT:		YES		
PA-102(1982)				

Bill Graves moved, seconded by Leroy Krohmer, to accept the bid for County Bid #HWY-1152 and award at a later date.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Upon the request of Tammy Howard, Purchasing Agent, Leroy Krohmer moved, seconded by Bill Graves, to table the awarding and/or rejecting of County Bid #DA-1148 – The purchase and installation of a complete Telephone System for the Cleveland County District Attorney’s Office.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Upon the request of Tammy Howard, Purchasing Agent, George Skinner moved, seconded by Leroy Krohmer, to award County Bid #COM-1150 – The purchase of one(1) or more, 1999 or newer Road Reclaimer/Stabilizer for District #2 County Commissioner be awarded to G.W. Van Keppel, in the amount of \$170,000.00, as the lowest bidder withdrew.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Renewal Maintenance Agreement between the OSU Extension Center and Sooner Copy Machines, L.L.C. for the Sharp Copier in the amount of \$120.00 per month. Contract is from February 12, 2002, through February 11, 2003.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Renewal Maintenance Agreement between Cleveland County Election Board and United Systems, Inc. for five (5) typewriters in the amount of \$54.00 each. Contract is from July 1, 2002, through June 30, 2003.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Rental Agreement between Cleveland County District #2 and Mobile Mini, Inc. for a mobile office to be placed at District #2 Warehouse during Construction of the new office. Contract to begin June 13, 2002, through Estimated Return October 3, 2002.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Contract Employment Agreement between Cleveland County Fair Board and Sharon Harrell for Advertising, Marketing, Public Relations, and Publicity in the amount of \$1,100.00 per month through the termination of the contract. Contract to begin July 1, 2002.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the reappointment of Blake Virgin to the Pioneer Library System Board of Trustees Representative for Cleveland County for a full three (3) year term beginning July 1, 2002, through June 30, 2005.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Employee Personnel Policy Handbook for Cleveland County.

The vote was: George Skinner, yes; Leroy Krohmer, abstained; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Resolution for Disposing of Equipment:

a. Gateway Computer & Monitor SP222-2

b. Dell Computer & Monitor SP222-1

(The above items are from the Purchasing Department and are being transferred. Gateway Computer is being transferred to the Building Maintenance Department and the Dell Computer is being transferred to the Commissioner's Office.)

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Resolution Determining Maximum Monthly Highway Expenditures.

T1A	\$ 219,157.55
T1C	3,916.91
T2A	1,662,179.09
T2B	122,755.13
T3	<u>647,392.24</u>
Total Unrestricted	\$ 2,655,400.92

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the May, 2002, monthly reports of the following:

a. Dorinda Harvey, County Clerk

b. Denise Heavner, County Assessor

c. Rhonda Hall, Court Clerk

d. Paula Roberts, Election Board Secretary

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

a. General Fund		
02-7270 – B2B	Fadler Company, Inc.	\$ 2,500.00
02-7271 – B2B	Hiland Dairy Foods	71.00
02-7275 – B2B	Sysco Food Services	2,500.00
b. Highway Unrestricted Fund		
02-7175 – T2A	Dave’s Small Engine Repair	1,000.00
02-7179 – T2A	P & K Riverside	1,000.00
02-7223 – T2A	P & K Riverside	750.00
02-7243 – T2A	Rich Tire Company, Inc.	500.00
02-7251 – T2A	Ace Home Improvement	500.00
02-7256 – T2A	Midwestern Equipment Company	4,500.00

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

02-0012 – SM2	02-0191 – T2A
02-0102 – C2	02-0396 – T2A
02-0269 – H2	02-0780 – T2A
02-0270 – HR2	02-1245 – T2A
02-0456 – D2	02-3434 – T2A
02-0849 – R2	02-3779 – T2A
02-1534 – R2	02-5939 – T2A
02-3713 – R2	02-6020 – T2A
02-4175 – C2	
02-4786 – R2	02-0315 – MD2
02-4803 – H2	02-0330 – MD2
02-4804 – R2	02-0735 – MD2
02-5067 – R2	02-0748 – MD2
02-5353 – A4	
02-5851 – SQ2	02-0372 – FF2
02-5866 – SQ2	02-1706 – FF2

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY01/02

a. General Fund	\$ 86,067.49
b. Highway Unrestricted Fund	61,782.99
c. Health Fund	48,228.75
d. Youth & Family Fund	4,617.71
e. Sheriff's Service Fee Fund	2,714.70
f. Sheriff's Revolving Fund	4,486.77
g. Sheriff's Commissary Fund	274.64
g. Treasurer's Certification Fund	1,543.63
h. Fair Board	1,426.62

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant Registers.)

There being no further business to come before the Board, Bill Graves moved that the meeting be adjourned. Leroy Krohmer seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.